

## NORTH EAST DERBYSHIRE DISTRICT COUNCIL

### RECORD OF DECISION TAKEN BY THE JOINT ASSISTANT DIRECTOR - PLANNING & ENVIRONMENTAL HEALTH

19<sup>th</sup> April 2015

**Appointment of one agency worker for 3 months to provide professional planning support to the Planning Policy Team.**

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>Paragraph 9.16 of the officer scheme of delegation gives the Assistant Directors the power:</p> <p>"To commission goods, services and works within approved budgets "</p>	<p>To appoint one agency worker for up 3 months to provide essential professional planning support at a principal level to the Planning Policy Team.</p> <p>This is based upon an hourly rate of £41 with a likely total cost in the region of £20,000 which can be met within the existing staffing budget.</p>	<p>The production of the Local Plan in line with the adopted timetable is a key corporate objective.</p> <p>Professional planning resource levels in the team have been depleted since the departure of the Principal Planning Officer in early January. Recruitment is underway and an appointment is expected imminently, however notice periods could mean that the resource won't be in place for another 3 months.</p> <p>A detailed resourcing report is being prepared for Members looking at a range of resource options to cover the longer term.</p> <p>However in the interim period it is crucial that the Council secures additional resources to help recover the time lost through vacancies and to get the Local Plan back on track. The most</p>	<p>To not appoint - this option was rejected on the basis that it would significantly delay the timetable for the preparation of the Local Plan which is a key corporate priority.</p>	<p>None</p>

		<p>expedient way to achieve this is through the short term appointment of consultancy support.</p> <p>The cost will be met from the existing Local Plan salary budget from vacancy savings.</p>		
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Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

Authorising Signature: .



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Job title: .JAD Planning and Environmental Health

**To be completed by PA to Director of Transformation:**

Unique Reference Number: DD/055/16/HF

Date decision may be implemented following call in (if necessary): **25/04/16**

Circulation to:

Councillors  
 Chief Executive  
 Monitoring Officer  
 Section 151 Officer  
 Scrutiny Officer  
 Internal Audit